



CREDIT APPLICATION CHECKLIST

(AGRICULTURAL, BUSINESS, CONSUMER, NON-REAL ESTATE PURPOSE)

*Thank you for your interest in obtaining financing from the First State Bank of Odem.
For Agricultural, Business, or Consumer **Non-Real Estate** purpose loan requests you may proceed by completing the following FSBO Credit Application.*

To ensure a timely and efficient review of your application request, we ask that you carefully follow the application instructions below and prepare to provide additional supporting documentation required at the time of the application.

All applicants (includes Agricultural, Business, and Consumer Non-Real Estate purpose loan requests) – Complete the following FSBO Credit Application:

- **Type of Application** - Check only one of the three types provided. If you are applying for joint credit, you must indicate this intent by selecting Joint Credit and providing Applicant and Joint Applicant initials.
- **Type of Request** – Fully complete this section. You must state the loan purpose (agricultural, business, consumer), the security for the credit requested (unsecured or secured) and how the proceeds are to be used. If the description for use of proceeds is not available, describe the use of the loan proceeds under 'Other'. The description provided must be detailed or specific. A general description like "personal" or "business" is not an acceptable stated use of loan proceeds. If a general description is provided, you will be asked to provide more detail on the specific use of loan proceeds.
- **Applicant Information** – This section must be completed fully. Be prepared to provide additional supporting documentation to assist FSBO in verifying your identity.
- **Asset and Debt Information, Employment Information, Other Income, and other Obligations** – These sections must be completed. Be prepared to provide additional supporting documentation (e.g., paystubs, W-2's, bank statements, etc.) to assist FSBO in verifying information provided in these sections.
- **Property Information (if secured)** – If your loan request will be secured, this section must be completed fully. You must state the Property Type, Property Description, Property Location and Address, the Primary Use of the Property, and the Property's Owner(s) and Addresses.
- **Additional Disclosure Forms** – Please review, read and sign where appropriate the additional disclosures/forms provided with the application.

Consumer Loan Requests – Be prepared to provide the following additional information for all consumer non real estate secured loan requests:

- Paystubs for the past 30 days for each borrower showing year to date information
- Copy of tax return
- Appropriate legal documentation supporting additional income you will be using to qualify for the credit request (e.g., award/benefits letter, 3 months direct deposit history, divorce decree, etc.)
- You may be required to complete a Personal Financial Statement

Agricultural & Business Loan Requests – Be prepared to provide the following additional information for all agricultural and business purpose loan requests:

- Copy of past three years tax returns
- Copy of current Financial Statements (Balance Sheet, Income Statement, Cash Flow Statement)
- Organizational documents for Corporations, Limited Liability Companies, Partnerships, and Sole Proprietors (e.g., Articles of Incorporation, Corporate Bylaws, Certificate of Organization, Partnership Agreement, Assumed Name Certificates, Resolution of Authority, etc.)
- Guarantors will also need to provide documentation to support income and may be asked to complete a Personal Financial Statement

All purchase Money or Secured Loan Requests – Be prepared to provide the following additional information for all purchase money loan requests or any loan request to be secured by collateral:

- Copy of Purchase Agreement, Sales Contract, Invoice, Bill of Sale, etc.
- Lease Contracts & Rent Roll
- Inventory Listing, Equipment Listing, Aging Reports
- For Development/Construction loan requests: Development or Constructions Plans, Project Cost Breakdown, Construction Contract, etc.
- Insurance documentation showing adequate insurance coverage for certain collateral

THE FIRST STATE BANK OF ODEM MAY REQUIRE ADDITIONAL INFORMATION OR DOCUMENTATION THAT MAY NOT BE LISTED ABOVE. YOUR COOPERATION IN PROVIDING ALL INFORMATION REQUESTED WILL ENSURE THAT YOUR LOAN REQUEST IS REVIEWED IN A TIMELY MANNER.

Credit Application

Important Information to Applicant(s). To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each person who applies for a loan or opens an account. **What this means for you.** When you apply for a loan or open an account, we will ask for your name, address, date of birth and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents. In some instances, we may use outside sources to confirm the information. The information you provide is protected by our privacy policy and federal law. **Read each instruction carefully before completing this form.**

Creditor

("You" means Applicant, *et al*; and "We" means Creditor)

For Creditor Use

Account No.

Class No.

Date Received

1. Type of Application

Check only one of the three types:

☐ **Individual Credit** - You are relying solely on your income or assets.

☐ **Individual Credit** - You are relying on your income or assets as well as income or assets from other sources.

☐ **Joint Credit** - By initialing below, you intend to apply for "joint credit".

Applicant _____

Joint Applicant _____

2. Type of Requested Credit

Application Date	Amount \$	Financing Type ☐ New ☐ Refinance ☐ Modification	No. of Months	Repayment Interval ☐ Monthly ☐	First Payment Date
Credit Type ☐ Line of Credit ☐ Loan ☐ Sale ☐ Lease	Loan Purpose ☐ Agricultural ☐ Business ☐ Consumer	Security for Credit ☐ Unsecured ☐ Secured	Proceeds of Credit to Be Used for ☐ To purchase property that will secure your credit ☐ To purchase property that is a residential dwelling and is not real estate ☐ To finance home improvements to a residential dwelling ☐ Other (describe):		

Applicant

3. Applicant Information

Joint Applicant or Other Party

Full Name (First, Middle, Last)			Full Name (First, Middle, Last)		
Gov't ID Type	Gov't ID No.	Gov't ID Issued By	Gov't ID Type	Gov't ID No.	Gov't ID Issued By
Gov't ID Issue Date	Gov't ID Exp. Date	Date of Birth	Gov't ID Issue Date	Gov't ID Exp. Date	Date of Birth
Soc. Sec. No.	Primary Phone ☐ Cell	Second Phone ☐ Cell	Soc. Sec. No.	Primary Phone ☐ Cell	Second Phone ☐ Cell
Email Address:			Email Address:		
Present Address ☐ Own ☐ Rent ☐ No. of Yrs.:			Present Address ☐ Own ☐ Rent ☐ No. of Yrs.:		
Previous Address ☐ Own ☐ Rent ☐ No. of Yrs.:			Previous Address ☐ Own ☐ Rent ☐ No. of Yrs.:		
Dependents No.: Ages:			Dependents No.: Ages:		
Nearest Relative (not living with you) Name: Address: Telephone: ☐ Cell			Nearest Relative (not living with you) Name: Address: Telephone: ☐ Cell		
Your Relationship to us (or our affiliate) ☐ None ☐ Employee ☐ Insider (Shareholder, Director, Officer)			Your Relationship to us (or our affiliate) ☐ None ☐ Employee ☐ Insider (Shareholder, Director, Officer)		
Have you ever received credit from us? ☐ Yes ☐ No If yes, when: office/branch:			Have you ever received credit from us? ☐ Yes ☐ No If yes, when: office/branch:		

4. Asset and Debt Information

If the "Joint Applicant" or "Other Party" Sections were completed, this Section should be completed by giving information about both the Applicant, and the Joint Applicant or Other Party, if applicable.

Assets Owned

Type of Asset or Description	Account Number	Current Market Value	Remaining Balance of Lien (Enter "0" if none)	Asset Owner's Name
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
☐ Amounts from Continuation Form		\$	\$	
Total Assets		\$	\$	

Outstanding Debts (This section should be charge accounts, installment contracts, credit cards, rent, mortgages and other obligations.)

Creditor Name	Type of Debt, or Account Number	Original Amount	Present Balance	Monthly Payment	Debtor's Name	Past Due (Yes/No)
Landlord	☐ Rent Payment			\$		
	☐ Mortgage	\$	\$	\$		
		\$	\$	\$		
		\$	\$	\$		
		\$	\$	\$		
		\$	\$	\$		
		\$	\$	\$		
		\$	\$	\$		
		\$	\$	\$		
		\$	\$	\$		
		\$	\$	\$		
		\$	\$	\$		
		\$	\$	\$		
☐ Amounts from Continuation Form		\$	\$	\$		
Total Debts		\$	\$	\$		

Credit References - Name	Original Amount Borrowed	Date Paid in Full
	\$	
	\$	
	\$	

<i>Applicant</i>	<i>5. Employment Information</i>	<i>Joint Applicant or Other Party</i>
1st Employer: ☐ Current ☐ Previous ☐ Self No. of Yrs.: Name: Address: Mgr.: Phone: Gross Monthly Salary/Comm.: \$ Position/Title:		1st Employer: ☐ Current ☐ Previous ☐ Self No. of Yrs.: Name: Address: Mgr.: Phone: Gross Monthly Salary/Comm.: \$ Position/Title:
2nd Employer: ☐ Current ☐ Previous ☐ Self No. of Yrs.: Name: Address: Mgr.: Phone: Gross Monthly Salary/Comm.: \$ Position/Title:		2nd Employer: ☐ Current ☐ Previous ☐ Self No. of Yrs.: Name: Address: Mgr.: Phone: Gross Monthly Salary/Comm.: \$ Position/Title:
3rd Employer: ☐ Current ☐ Previous ☐ Self No. of Yrs.: Name: Address: Mgr.: Phone: Gross Monthly Salary/Comm.: \$ Position/Title:		3rd Employer: ☐ Current ☐ Previous ☐ Self No. of Yrs.: Name: Address: Mgr.: Phone: Gross Monthly Salary/Comm.: \$ Position/Title:
<i>Applicant</i>	<i>6. Other Income</i>	<i>Joint Applicant or Other Party</i>
Alimony, child support, or separate maintenance income <u>need not</u> be revealed if you do not wish to have it considered as a basis for repaying this obligation. Alimony, child support, separate maintenance received under: ☐ Court order ☐ Written agreement ☐ Oral understanding		Alimony, child support, or separate maintenance income <u>need not</u> be revealed if you do not wish to have it considered as a basis for repaying this obligation. Alimony, child support, separate maintenance received under: ☐ Court order ☐ Written agreement ☐ Oral understanding
Other Income: \$ _____ per Month Source:		Other Income: \$ _____ per Month Source:
Is any income listed in Sections 4, 5 or 6 likely to be reduced before the credit is paid off: ☐ Yes (Explain in section 10.) ☐ No		Is any income listed in Sections 4, 5 or 6 likely to be reduced before the credit is paid off: ☐ Yes (Explain in section 10.) ☐ No
<i>Applicant</i>	<i>7. Other Obligations</i>	<i>Joint Applicant or Other Party</i>
☐ Yes ☐ No If yes, Amount: \$ For whom: To whom:	Are you a co-maker, endorser, co-signer, surety, or guarantor on any loan, contract or other obligation?	☐ Yes ☐ No If yes, Amount: \$ For whom: To whom:
☐ Yes ☐ No If yes, Amount per month: \$ To whom:	Are there any unsatisfied judgments against you?	☐ Yes ☐ No If yes, Amount per month: \$ To whom:
☐ Yes ☐ No If yes, Where: Year:	Have you been declared bankrupt in the last 10 years?	☐ Yes ☐ No If yes, Where: Year:
☐ Yes ☐ No If yes, Amount per month: \$ To whom:	Are you obligated to make Alimony, Support or Maintenance Payments?	☐ Yes ☐ No If yes, Amount per month: \$ To whom:
<i>8. Property Information (if secured)</i>		
Property Type ☐ Boat or Vessel ☐ Certificate of Deposit ☐ Deposit Account ☐ Manufactured Home ☐ Motor Vehicle ☐	Property Description ☐ Residential Dwelling ☐ Homestead Property	Property Location and Address
Primary Use of Property ☐ Agricultural ☐ Business ☐ Consumer	Property Owner(s) Names & Addresses	

Applicant	9. Marital Status	Joint Applicant or Other Party			
Leave blank, unless: (1) the credit will be secured, or (2) you reside in a community property state, or (3) you are relying on property, located in a community property state, as a basis for repayment. ☐ Married ☐ Separated ☐ Unmarried (including single, divorced, widowed)	Leave blank, unless: (1) the credit will be secured, or (2) you reside in a community property state, or (3) you are relying on property, located in a community property state, as a basis for repayment. ☐ Married ☐ Separated ☐ Unmarried (including single, divorced, widowed)	Leave blank, unless: (1) the credit will be secured, or (2) you reside in a community property state, or (3) you are relying on property, located in a community property state, as a basis for repayment. ☐ Married ☐ Separated ☐ Unmarried (including single, divorced, widowed)			
10. Additional Information or Explanations					
11. Notices					
California Residents. Each applicant, if married, may apply for a separate account. New York Residents. A consumer report may be ordered in connection with your application. Upon your request, we will inform you whether or not a report was ordered. If a report was ordered, we will tell you the name and address of the consumer reporting agency that provided the report. Subsequent reports may be ordered or utilized in connection with an update, renewal or extension of credit for which you have applied. Ohio Residents. The Ohio laws against discrimination require all creditors make credit equally available to all creditworthy customers, and that credit reporting agencies maintain separate credit histories on each individual upon request. The Ohio Civil Rights Commission administers compliance with this law. Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud. Texas Residents. The owner of the homestead is not required to apply the proceeds of the extension of credit to repay another debt except debt secured by the homestead or debt to another lender. Wisconsin Residents. Notice to Married Applicants. No provision of any marital property agreement, unilateral statement under Wisc. Statutes § 766.59 or a court decree under Wisc. Statutes § 766.70 adversely affects the interests of the Creditor unless the Creditor, prior to the time the credit is granted, is furnished a copy of the agreement, statement or decree or has actual knowledge of the adverse provision when the obligation to the Creditor is incurred. For Married Wisconsin Residents. The credit being applied for, if granted, will be incurred in the interest of my marriage or family. I understand the Creditor may be required by law to give notice of this transaction to my spouse.					
12. Certifications, Authorizations and Signatures					
You certify that everything you have stated in this Credit Application and on any other documents submitted to us are true and correct to the best of your knowledge. You understand that you must update the information contained in this Credit Application if either your financial condition materially changes or we make a request to you orally or in writing. You understand that we will retain this Credit Application whether or not it is approved. You authorize us to request one or more consumer reports, to check and verify your credit and employment history, and to answer questions others may ask us about our credit experience with you. You authorize us to contact you using any of the telephone numbers listed on this Credit Application or that you subsequently provide us in connection with your credit account - regardless whether the number we use is assigned to a paging service, cellular telephone service, specialized mobile radio service, other radio common carrier service or any other service for which you may be charged for the call. You further authorize us to contact you through the use of voice, text and email and through the use of prerecorded/artificial voice messages or an automatic dialing device. ☐ Electronic Signature. If checked, You further agree that you have signed this <i>Credit Application</i> with one or more electronic signatures. You intend your electronic signature to have the effect of your written ink signature. You viewed and read the entire <i>Credit Application</i> and notices before you signed it. You received a paper copy of this <i>Credit Application</i> after it was signed. You understand that this <i>Credit Application</i> is in the electronic form that we will keep. We may rely on, and enforce, this <i>Credit Application</i> in the electronic form or as a paper version of the electronic form.					
_____ Applicant Signature	_____ Date	_____ Joint Applicant, or Other Party, Signature (if applicable) _____ Date			
Notice: It is a federal crime punishable by fine, imprisonment, or both, to knowingly make any false statements concerning any of the above facts as applicable under the provisions of Title 18, United States Code § 1001, <i>et seq.</i>					
Mortgage Loan Originator Information					
If this <i>Credit Application</i> is secured by a consumer's residential dwelling that is owned by you, we may be required under federal or state law to disclose our mortgage loan origination identification number(s), which are as follows, if applicable: ◆ Mortgage Loan Originator Name and Identifier: ◆ Mortgage Loan Origination Company Name and Identifier:					
For Creditor Use					
Date Received	Received By	Date Action Taken	Action Taken By	Action Taken	Reason Code(s)